

DATED

20

ASSURED SHORTHOLD TENANCY AGREEMENT

relating to

[Property ADDRESS]¹

between

[Landlord NAME]²

and

[Tenant NAMES]³

[and

[Guarantor NAME]⁴

¹ Insert details of Rental Property

² Insert name(s) of the Landlord

³ Insert name(s) of the Tenant

⁴ Optional clause – insert name(s) of the Guarantor (if any)

Notes for users:

This agreement has been provided by Mashroom as a **sample only** and is in **draft** form.

This agreement intends to create legally binding obligations between the parties listed. Each party should read the provisions of the agreement carefully and seek **independent legal advice** in connection with its contents **prior to** signing and entering into the agreement.

This agreement is dated *[DATE]*

Parties

- (1) *[LANDLORD NAME(S)] of [LANDLORD ADDRESS] [LANDLORD TELEPHONE NUMBER] [EMAIL ADDRESS] (Landlord)*
- (2) *[TENANT NAME(S)] of [TENANT ADDRESS] [TENANT TELEPHONE NUMBER] [TENANT EMAIL ADDRESS] (Tenant)*
- (3) *[[NAME] of [ADDRESS] [TELEPHONE NUMBER] [EMAIL ADDRESS] (Guarantor)]*

Agreed terms

1. Interpretation

The following definitions and rules of interpretation apply in this agreement.

1.1 Definitions:

- 1 **Contents:** the furniture and furnishings at the Property *[and any other items set out in the Inventory and Schedule of Condition.]*⁵
- 2 *[Deposit: £[AMOUNT].]*⁶
- 3 **First Rent Payment Date:** *[DATE]*⁷.
- 4 **HA 1988:** Housing Act 1988.
- 5 **HA 2004:** Housing Act 2004.
- 6 **Insured Risks:** means fire, explosion, lightning, earthquake, storm, flood, bursting and overflowing of water tanks, apparatus or pipes, impact by aircraft and articles dropped from them, impact by vehicles, riot, civil commotion and any other risks against which the Landlord decides to insure from time to time and Insured Risk means any one of the Insured Risks.
- 7 **Interested Persons:** means process servers, enforcement officers, bailiffs, local authorities, utility providers, debt collectors and judgment creditors and their legal advisers or agents.
- 8 *[Inventory and Schedule of Condition: the list of Contents and description of the condition of the Property signed by the parties [dated [] OR [(a copy of which is to be provided by the Landlord to the Tenant within [10] Working Days after the date of this agreement.)]*^{8,9}

⁵ Delete if there is no inventory/schedule of condition

⁶ To delete if no deposit is being taken. If a deposit is being taken – to be a **maximum** of 5 weeks' Rent under the AST

⁷ Parties to agree and insert date; this should **not** be any earlier than the date of commencement of the Term

- 9 Lawful Occupiers:** those persons listed in the Schedule.
- 10 LTA 1985:** Landlord and Tenant Act 1985.
- 11 Mashroom:** means Mashroom Limited (a company registered in England and Wales under company number 11412766) whose registered office is at 21 Navigation Business Village, Navigation Way, Ashton-On-Ribble, Preston PR2 2YP.
- 12 Platform:** means the platform accessible through the website www.mashroom.com (or through any associated mobile application) to which the *Landlord*¹⁰ and the *[Tenant]*¹¹ subscribe and access letting services provided by Mashroom.
- 13 Platform Account:** means Mashroom's bank account linked to the Platform and notified to the Landlord and the Tenant.
- 14 Property:** *[PROPERTY ADDRESS]*¹².
- 15 Rent:** £*[AMOUNT]* per *month* *[which shall include all charges for Services and Utilities]*¹³.
- 16 Rent Payment Dates:** the *[INSERT AGREED RENT PAYMENT DAY]* day of each *[month/quarter/6 months/12 months]*¹⁴. The rent is payable in *[monthly/quarterly/bi-annual/annual]* instalments of *[CALCULATE RENT]* .
- 17 [Scheme Administrator:** *administrator of a custodial TDS.]*¹⁵
- 18 [TDS:** *tenancy deposit scheme, as defined in section 212(2) of the HA 2004.]*¹⁶
- 19 Services and Utilities:** means *[gas, electricity, water and sewerage services, internet, telephone, cable or satellite television]*¹⁷ at the Property (if any).
- 20 Tenancy:** the tenancy created under this agreement and any statutory periodic tenancy arising under section 5(2) of the Housing Act 1988 or any contractual periodic tenancy that arises after the Term has expired.
- 21 Term:** a fixed term of *[NUMBER] [months]* from and including *[DATE]*.

⁸ Select correct option depending on whether inventory is available at the date of the agreement

⁹ Delete if no inventory/schedule of condition

¹⁰ Modify depending on who is the subscriber to the Platform (in circumstances where there are multiple parties as Landlord and not all such contracting parties to the AST are subscribers to the Platform)

¹¹ Modify depending on who is the subscriber to the Platform (in circumstances where there are multiple parties as Tenant and not all such contracting parties to the AST are subscribers to the Platform)

¹² To insert details

¹³ Optional clause - delete if the Rent does **not** include bills for Services and Utilities

¹⁴ To insert details based on what the parties agree

¹⁵ Delete if no deposit is being taken

¹⁶ Delete if no deposit is being taken

¹⁷ List to be modified as appropriate to what the parties agree

- 22 Working Day:** any day which is not a Saturday, a Sunday, a bank holiday or a public holiday in England.
- 1.2 Clause headings shall not affect the interpretation of this agreement.
- 1.3 A **person** includes a natural person, corporate or unincorporated body (whether or not having separate legal personality) and that person's legal and personal representatives, successors and permitted assigns.
- 1.4 Unless the context otherwise requires, words in the singular shall include the plural and in the plural shall include the singular.
- 1.5 Unless the context otherwise requires, a reference to one gender shall include a reference to the other genders.
- 1.6 A reference to a statute or statutory provision is a reference to it as amended, extended or re-enacted from time to time.
- 1.7 A reference to a statute or statutory provision shall include all subordinate legislation made from time to time under that statute or statutory provision.
- 1.8 A reference to an agreement is a reference to this agreement.
- 1.9 A reference to **writing** or **written** includes email.
- 1.10 Any reference to the giving of consent by the Landlord requires the consent to be given in writing, signed by the Landlord.
- 1.11 Any obligation on a party not to do something includes an obligation not to allow that thing to be done and an obligation to use best endeavours to prevent that thing being done by another person.
- 1.12 References to clauses are to the clauses of this agreement.
- 1.13 A reference to the Landlord includes a reference to the person entitled to the immediate reversion to this Tenancy. A reference to the Tenant includes a reference to its successors in title and assigns.
- 1.14 Unless otherwise expressly provided, the obligations and liabilities of the parties under this agreement are joint and several. This means that where, for example, the Tenant is more than one person, they shall be liable for all sums due under the agreement, not just liable for a proportionate part.
- 1.15 The obligations of the Tenant *[and the Guarantor]*¹⁸ arising by virtue of this agreement are owed to the Landlord. The obligations of the Landlord are owed to the Tenant.

¹⁸ Delete if no guarantor is party

2. Grant of the Tenancy

- 2.1 *[At the request of the Guarantor, OR¹⁹* The Landlord lets the Property to the Tenant for the Term.
- 2.2 This agreement creates an assured shorthold tenancy under Part I of Chapter II of the HA 1988.

3. Contents and keys

- 3.1 The Tenant shall keep the Contents in good and clean condition and shall return the Contents to the Landlord at the end of the Tenancy in the same state (except for fair wear and tear) *[as detailed in the Inventory and Schedule of Condition]²⁰* and cleaned to a professional standard.
- 3.2 *[The Landlord and Tenant consent to the use of the Inventory and Schedule of Condition as evidence in any dispute arising in connection with the Deposit if the dispute is referred to an adjudicator according to the TDS in which the Deposit is held.]²¹*
- 3.3 The Tenant is responsible for looking after the keys and any security device for the Property during the Tenancy. If the Tenant fails to do so, the Tenant is responsible for the reasonable costs properly incurred as a result.

4. Rent

- 4.1 The Tenant shall pay the Rent in advance on or before the Rent Payment Dates to the Platform Account.
- 4.2 The Tenant shall pay the first instalment of the Rent on or before the First Rent Payment Date to the Platform Account.
- 4.3 The Tenant shall pay interest at the rate of 3% per annum above the Bank of England's base rate on any rent lawfully due that is paid more than 14 days after the date on which it became due. The interest shall be payable from the date the rent should have been paid until the date the rent is actually paid.
- 4.4 The Tenant shall be in breach of this agreement if the Tenant fails to pay the Rent in accordance with this clause 4 and the Landlord shall be entitled to use the statutory provisions contained in the HA 1988 or any other statutory remedies available to recover possession of the Property.
- 4.5 If the Property is damaged or destroyed by an Insured Risk so as to be unfit for occupation and use then, unless the damage or destruction was caused by the wilful

¹⁹ Delete if no guarantor is party

²⁰ Delete if no inventory

²¹ Delete if no inventory

actions, negligence or default of the Tenant, payment of the Rent shall be suspended until the Property is fit for occupation and use.

5. [Deposit²²

5.1 *On the date of this agreement the Tenant has paid the Deposit into the Platform Account.*

5.2 *At the end of the Tenancy, the Landlord shall be entitled to withhold from the Deposit such proportion of the Deposit as may be reasonably necessary to:*

- (a) make good any damage or lack of cleanliness to the Property or the Contents (except for fair wear and tear) caused by the Tenant's breach of its obligations under clause 3.1 or clause 9.1; and*
- (b) pay any Rent which remains unpaid.*

Or²³

Deposit replacement product]

On the date of this agreement the Tenant has purchased a deposit replacement product through the Platform in conjunction with this agreement (a copy of which is annexed to this agreement)²⁴

6. [TDS arrangements²⁵

6.1 *Within 30 days of Mashroom receiving the Deposit from the Tenant in accordance with clause 5.1 the Landlord shall procure that Mashroom protect the Deposit by depositing the Deposit with The Deposit Protection Service Limited of First Floor, Lumiere, Elstree Way, Borehamwood, Hertfordshire, WD6 1JH(info@mydeposits.co.uk, tel: 0333 321 9401) or such other Scheme Administrator as might replace such entity from time to time. The Deposit shall be held by the Scheme Administrator.*

6.2 *The Landlord shall procure that within 30 days of receipt of the Deposit Mashroom provide to the Tenant the information required under section 213(5) of the HA 2004 as set out in the Housing (Tenancy Deposits) (Prescribed Information) Order 2007 (SI 2007/797).*

6.3 *The Landlord agrees that the Deposit shall be held in accordance with the rules of the Scheme Administrator.*

²² Delete clause if no deposit is being taken

²³ Delete as appropriate

²⁴ Annexe copies of the deposit replacement product documents/contracts if the Landlord and Tenant have selected this option

²⁵ Delete if no deposit is being taken

- 6.4 *The Landlord and Tenant agree that any interest accrued from the Deposit shall be paid in accordance with the rules of the Scheme Administrator.*
- 6.5 *The Landlord shall inform the Tenant within 10 Working Days of the Tenancy ending if the Landlord intends to withhold all or part of the Deposit as detailed in clause 5.2.*
- 6.6 *The Landlord shall procure that Mashroom inform the Scheme Administrator within 10 Working Days of the Tenancy ending that the Deposit is to be repaid to the Tenant in the sums agreed between the Landlord and Tenant.]*

7. Use of Property

7.1 The Tenant shall:

- (a) only use the Property as a private dwelling house for the use of the Lawful Occupiers;
- (b) immediately notify the Landlord if the immigration status of any of the Lawful Occupiers changes from that recorded in the Schedule; and
- (c) not permit anyone other than the Lawful Occupiers to occupy the Property without the prior written consent of the Landlord (such consent not to be unreasonably withheld).

7.2 The Tenant shall not use the Property for the purposes of conducting a business.

7.3 The Tenant shall not keep any pets or any other animals on or in the Property without the prior written consent of the Landlord (such consent not to be unreasonably withheld).

7.4 The Tenant shall not do anything to or on the Property that:

- (a) causes a nuisance, annoyance or damage to occupiers of neighbouring, adjoining or adjacent property, or the owners or occupiers of them;
- (b) involves using the Property for immoral or illegal purposes; or
- (c) has the effect of invalidating the insurance that the Landlord has taken out in accordance with clause 11.2. The Landlord shall provide the Tenant with a summary of the relevant insurance requirements.

7.5 The Tenant shall send the Landlord a copy of any notice or other communication affecting the Property within 7 days of receipt and shall not take any action regarding such notices or communications without the prior consent of the Landlord.

8. Assignment or subletting

The Tenant shall not assign, sublet, part with or share possession of the whole or any part of the Property without the prior written consent of the Landlord (such consent not to be unreasonably withheld).

9. Repairs and alterations

- 9.1 The Tenant shall keep the interior of the Property clean, tidy and in the same condition as at the start of the Tenancy (except for fair wear and tear) and shall return the Property to the Landlord at the end of the Tenancy cleaned to a professional standard.
- 9.2 If the Property has a garden, the Tenant shall keep it clean and tidy, and free from rubbish.
- 9.3 The Tenant shall keep the inside and outside of all windows that the Tenant can reasonably reach clean.
- 9.4 The Tenant shall promptly replace all broken glass at the Property where the Tenant, or the Tenant's family or visitors cause the breakage.
- 9.5 The Tenant shall not cause any blockage to the drains, gutters and pipes of the Property. This obligation does not require the Tenant to carry out any works or repairs for which the Landlord is liable under clause 11.5.
- 9.6 The Tenant shall not make any alteration, addition, or redecorate the Property without the prior consent of the Landlord (such consent not to be unreasonably withheld).

10. Utilities and outgoings

- 10.1 *[The Tenant shall pay all charges for all Services and Utilities (if the Property has these) used by the Tenant at the Property.]²⁶*
- 10.2 The Tenant shall comply with all laws and recommendations of the relevant suppliers relating to the use of any Services and Utilities at the Property.
- 10.3 Where the Tenant allows, either by default of payment or specific instruction, any Services or Utilities at the Property to be cut off, the Tenant shall pay the costs associated with reconnecting or resuming those services. No specific instruction shall be given by the Tenant to a Services or Utilities supplier (except in the case of emergency) without the prior consent in writing of the Landlord (such approval not to be unreasonably withheld or delayed).
- 10.4 The Tenant shall pay for a television licence for the Property if a licence is required.
- 10.5 The Tenant shall pay to the relevant local authority the Council tax for the Property and shall inform the Council of its occupation of the Property at the start of the Tenancy and departure from the Property upon expiry of the Tenancy (as applicable).
- 10.6 If any of the costs in this clause are payable in relation to the Property together with other property, the Tenant shall pay a fair proportion of all those costs.

²⁶ Delete **only if** bills for Services and Utilities are included in the Rent (otherwise rent)

11. Landlord's covenants

- 11.1 The Landlord shall provide the Tenant with suitable means of access to and egress from the Property.
- 11.2 The Landlord shall insure the Property and Contents to their full value against loss or damage by the Insured Risks and shall provide a copy of the insurance cover to the Tenant if requested. The Landlord's insurance does not cover the Tenant's possessions. The Tenant is advised to insure the Tenant's own possessions with a reputable insurer.
- 11.3 The Landlord shall make good any damage caused by an Insured Risk, unless the damage was caused by the wilful actions, negligence or default of the Tenant.
- 11.4 The Landlord shall allow the Tenant quiet enjoyment of the Property without any interruption by the Landlord.
- 11.5 In accordance with section 11 of the LTA 1985, the Landlord shall:
- (a) keep in repair the structure and exterior of the Property (including drains, external pipes, gutters and external windows);
 - (b) keep in repair and proper working order the installations in the Property for the supply of water, gas and electricity and for sanitation (including basins, sinks, baths and sanitary conveniences, but not other fixtures, fittings and appliances for making use of the supply of water, gas or electricity); and
 - (c) keep in repair and proper working order the installations in the Property for space heating and heating water.
- 11.6 The Landlord shall not be required to:
- (a) carry out any works or repairs for which the Tenant is liable by virtue of this agreement; or
 - (b) keep in repair or maintain anything which the Tenant is entitled to remove from the Property.
- 11.7 The Landlord shall keep in repair the cooker, washing machine, tumble dryer, fridge, freezer and dishwasher (if these appliances are at the Property and provided by the Landlord).
- 11.8 *[Subject to the Tenant paying the Rent in accordance with this agreement the Landlord shall pay all charges for Services and Utilities (if the Property has these) used by the Tenant at the Property during the Tenancy.]²⁷*

12. Default by the Tenant

- 12.1 The Landlord reserves the right to re-enter the Property if:

²⁷ Delete **unless** the Rent is inclusive of charges for Services and Utilities

- (a) the Rent is unpaid 21 days after becoming payable whether it has been formally demanded or not;
- (b) the Tenant is declared bankrupt under the Insolvency Act 1986;
- (c) the Tenant has breached the agreement; or
- (d) any of the Grounds 2, 8, 10-15 and 17 set out in Schedule 2 of the HA 1988 apply.

This clause 12.1 does not affect any rights of the Tenant under the Protection from Eviction Act 1977. The Landlord cannot evict the Tenant without a court having first made an order for possession.

- 12.2 If the Landlord re-enters the Property pursuant to this clause, then the Tenancy shall immediately end. Any right or remedy of the Landlord in respect of any breach of the terms of this agreement by the Tenant shall remain in force.
- 12.3 If the Tenant breaches this agreement or fails to fulfil any of its obligations under this agreement, the Tenant shall pay any reasonable costs properly incurred by the Landlord in remedying such breaches or in connection with the enforcement of those obligations.

13. *[Guarantee and indemnity]*

- 13.1 *The Guarantor guarantees to the Landlord that the Tenant shall pay the Rent and observe and perform the tenant covenants of this agreement and that if the Tenant fails to pay the Rent or to observe or perform any of the tenant covenants, the Guarantor shall pay or observe and perform them.*
- 13.2 *The Guarantor covenants with the Landlord as principal obligor and as a separate and independent obligation and liability from its obligations and liabilities under clause 13.1 to indemnify and keep indemnified the Landlord against any failure by the Tenant to pay the Rent or any failure to observe or perform any of the tenant covenants of this agreement.*
- 13.3 *The liability of the Guarantor under clause 13.1 and clause 13.2 shall continue until the Tenancy comes to an end and the Tenant is released from the tenant covenants of this agreement.*
- 13.4 *The liability of the Guarantor shall not be reduced, discharged or otherwise adversely affected by:*
 - (a) *any time or indulgence granted by the Landlord to the Tenant;*
 - (b) *any delay or forbearance by the Landlord in enforcing the payment of the Rent or the observance or performance of any of the tenant covenants of this agreement or in making any demand in respect of them;*
 - (c) *the Landlord exercising any right or remedy against the Tenant for any failure to pay the Rent or to observe or perform the tenant covenants of this agreement;*
 - (d) *the Landlord taking any action or refraining from taking any action in connection with the Deposit; or*

(e) *the Tenant dying or becoming incapable of managing its affairs.*²⁸

14. Landlord's right to enter the Property and to display signs

- 14.1 The Landlord reserves the right for the Landlord, or any person acting on behalf of the Landlord, to enter the Property on giving at least 24 hours' prior notice in writing to the Tenant:
- (a) to inspect the condition and state of repair of the Property;
 - (b) to carry out the Landlord's obligations under this agreement;
 - (c) to carry out repairs or alterations to any next door premises;
 - (d) to take gas, electricity or water meter readings;
 - (e) for any purpose mentioned in this Tenancy or connected with the Landlord's interest in the Property or any other property; and
 - (f) to show prospective tenants or purchasers around the Property.
- 14.2 The Landlord has the right to retain a set of keys to the Property which shall only be used with the prior consent of the Tenant (except in an emergency).
- 14.3 The Landlord reserves the right to display a "for sale" or "to let" sign on the Property in the last two months of the Tenancy.

15. Expiry of the Tenancy

- 15.1 At the end of this Tenancy (howsoever determined), the Tenant shall return the Property with vacant possession and the Contents to the Landlord in the condition required by this agreement.
- 15.2 If the Landlord allows the Tenant to remain in the Property after the Term has expired then the Tenancy shall continue as a periodic tenancy on a monthly basis. To end the periodic tenancy, the Tenant shall give the Landlord at least one month's notice in writing. The notice must end on the day before the next payment of rent is due.
- 15.3 The Landlord has the right to recover possession of the Property if:
- (a) the Term has expired;
 - (b) the Landlord has given two months' notice to the Tenant of the Landlord's intention to recover possession of the Property; and
 - (c) at least six months have passed since the date of this agreement.
- 15.4 The Tenant shall provide the Landlord with a forwarding address once the Tenancy has come to an end which the Landlord can provide to the Interested Persons PROVIDED ALWAYS THAT the Landlord agrees not to provide details of the Tenant's forwarding address unless they are satisfied, acting reasonably and properly, that the person

²⁸ Delete if no guarantor

requiring the address is a duly authorised official or employee of the organisation in question and has supplied written evidence of their authority.

15.5 The Tenant shall remove all personal possessions from the Property once the Tenancy has ended. If any of the Tenant's personal possessions are left at the Property after the Tenancy has ended, the Landlord shall remove and store the possessions for a maximum of one month. The Landlord shall take reasonable steps to notify the Tenant at the last known address. If the items are not collected within one month, the Landlord may dispose of the items.

16. ***[Special clauses²⁹***

16.1 *The Landlord may terminate this agreement by giving the Tenant not less than 2 months' written notice expiring [on or at any time after the date which is [6 months] after the date of commencement of the Term]*

16.2 *The Tenant may terminate this agreement by giving the Landlord not less than [2 months'] written notice expiring [on or at any time after the date which is 6 months after the date of commencement of the Term]*

16.3 *Parties to insert any other special conditions or bespoke clauses]*

17. **Notices**

17.1 Any notice to the Landlord sent under or in connection with this agreement shall be deemed to have been properly served if:

- (a) sent by first class post to the Landlord's address given in clause 17.5;
- (b) left at the Landlord's address given in clause 17.5; or
- (c) sent to the Landlord's email address stated in the Parties clause.

17.2 Any notice sent to the Tenant under or in connection with this agreement shall be deemed to have been properly served if:

- (a) sent by first class post to the Property;
- (b) left at the Property; or
- (c) sent to the Tenant's email address stated in the Parties clause.

17.3 *[Any notice sent to the Guarantor under or in connection with this agreement shall be deemed to have been properly served if:*

- (a) sent by first class post to the Guarantor's address stated in the Parties clause;*
- (b) left at the Guarantor's address stated in the Parties clause; or*
- (c) sent to the Guarantor's email address stated in the Parties clause.]³⁰*

²⁹ These are **suggested optional** clauses. To be used **with care** by the contracting parties depending on the parties' specific requirements

- 17.4 If a notice is given in accordance with clause 17.1 [or][.] clause 17.2 [or clause 17.3], it shall be deemed to have been received:
- (a) if delivered by hand, at the time the notice is left at the proper address;
 - (b) if sent by first-class post, on the second Working Day after posting; or
 - (c) if sent by email, at 9.00 am on the next Working Day after sending.
- 17.5 The Landlord's address for service is [LANDLORD'S ADDRESS FOR SERVICE]³¹.
- 17.6 The Landlord and the Tenant [and the Guarantor]³² shall upload a copy of:
- (a) any notice served by it on any other party pursuant to this agreement to the Platform as soon as reasonably practicable after the date of service; and
 - (b) a copy of any written consent or approval given pursuant to this agreement to the Platform as soon as reasonably practicable after grant.

18. Governing law

This agreement and any dispute or claim arising out of or in connection with it or its subject matter or formation (including non-contractual disputes or claims) shall be governed by and construed in accordance with the law of England.

This agreement has been entered into on the date stated at the beginning of it.

³⁰ To delete if no guarantor

³¹ Landlord to confirm

³² Delete unless there is a guarantor to the AST who is also a subscriber to the Platform

Signed by *[NAME OF LANDLORD]*

.....

Signed by *[NAME OF TENANT]*

.....

[Signed by NAME OF GUARANTOR]

.....